



## **Development Overview**

- **Grants**

Provided by generous donors and foundations who want to see our work continue

Need not be repaid

Require careful record keeping, accountability and transparency

- **Major Foundations Who Fund Our Work**

USCCB/Committee for Home Missions

Catholic Church Extension Society

Kenedy Memorial Foundation

Scanlan Foundation

Catholic Foundation of the Diocese of Lubbock

And more being researched all the time

- **Types of projects foundations like to fund**

Education – schools, formation, continuing education

Bricks and mortar projects of worship spaces

Projects for the poorest parishes with few resources

- **Less likely to be funded**

General overhead expenses

Salaries

Projects for which the parish has raised no funds or for parishes that have more resources

### **Next page**

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How can our office help?

What do you report if you are funded?



## Roman Catholic Diocese of Lubbock

Office of Stewardship & Development

*Presented to Presbyteral Council  
September 2012*

### **What is Required to Apply for a Grant?**

- Permission from the bishop
- Completion of grant request form (on website)
- Permission from the bishop
- Detailed statement of the need, including research like parish census data
- Permission from the bishop
- Budget for the project, including plans and drawings
- Detailed financial statements from the parish/ministry, including audits (if available)
- Permission from the bishop
- Plans for raising the rest of the funding required
- Approval from necessary bodies: building, worship, Presbyteral Council
- Permission from the bishop

### **How can we help?**

- Once you have permission from the bishop for our office to assist you, our role is as follows:

- **For parishes with few resources** (staff, volunteers or funds)

We work with the priest and research and apply for the grant

- **For parishes with more resources**

We conduct extensive research on your project and provide list of potential sources and their deadlines and guidelines

We review your applications

We secure endorsement letters from the bishop

### **What do you report if you are funded?**

- How you plan to sustain the project after grant funding has ended
- Accurate financial statements showing how funds were spent
- Detailed data of how many people were directly served by project
- Photographs, if possible
- Appreciation (thank you letters)